MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final

Meeting Name:	IPRS Core Team Meeting
Facilitator:	Thelma Hayter, DMH
Scribe:	Sara Parks
Date:	8/18/04
Time:	10 - 11 a.m.
Location:	Crossroads, Conference Room 3

IPRS Core Team Attendees:

x	Sharlene Bryant	**Others:**	
	Bobby Minish	x	Tim Sullivan
x	Cathy Bennett	X	Kellie Fessler
x	Cheryl McQueen	x	Sandy Flores
x	Deborah Merrill	X	Myran Harris
	Gary Imes	X	Sara Parks
x	Joyce Sims		
x	Paul Carr		
x	Rick Debell		
x	Thelma Hayter		
	Jeffrey Poole		

Attendees:

x	Alamance-Caswell	x	Onslow
	Albemarle		OPC
x	Catawba		Pathways
	Centerpoint		Pitt
x	Crossroads		Riverstone
x	Cumberland	x	Roanoke-Chowan
x	Durham	x	Rockingham
x	Eastpointe	x	Sandhills/Randolph
x	Edgecombe-Nash	x	SE Center
x	Foothills	x	SE Regional
	Guilford	x	Smoky Mountain
	Johnston		Tideland
x	Lee-Harnett		VGFW
x	Mecklenburg	x	Wake
x	Neuse	x	Western Highlands
	New River	x	Wilson-Greene

Agenda:

Item No.	Topics	
1.	**Division and EDS Review**	**Review August 13th checkwrite results**
		Upcoming checkwrites: August 20 & Sept. 3, 10, 17
		Tim Sullivan: Update Medicaid issues
		BugCentral Status
		Key CSRs
		Operations Support: File Maintenance, Security, and Help Desk
2.	**Area Programs**	**Area Programs joining this week:**
		Roll call
		Review August 6 checkwrite results
		Questions/comments about Upcoming checkwrites – August 20 & Sept. 3, 10, 17
		Agenda items
		Approve 7/28 & 8/4 minutes for posting
		Reminder: Please let us know when you have completed your attending provider enrollments so the Division can start entering the Federal I-SATS ID for SA Providers.
		Child Age Edits
		Follow up items from last week's meeting
		IPRS Questions or Concerns
		Tim Sullivan & Christie Harris – MMIS Updates-Status on EOB 7000 adjustments
		Medicaid Questions or Concerns
		Any other area program questions/comments
		DMH and/or EDS concluding remarks

Next Meeting: August 18, 2004

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	**Review August 13th checkwrite results**
2.	**Upcoming Checkwrites:** August 20 & Sept. 3, 10, 17 There were some claims that denied for 8511 two weeks ago, so we put them through again and they denied again for 8511. We are looking into this.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
3.	**Tim Sullivan-** Update Medicaid issues - EOB 7000, Value Options not giving PA for retro active Medicaid coverage, & ½ versus 1 visit before PA is required. EOB 7000-We did not do the first part of setup last week. We will do this on Friday and will see adjustments on the September checkwrite. I have to check with Christie to see if she has heard from Carol regarding visits and Value Options.
4.	**Bug Central Status: 8** bugs; 6 in process and 2 in customer review.
5.	**Key CSRs:** CSR659 EOB 8505 hard code edit portion will be done today. The recoup and adjustments process will take 3 checkwrites the process will be finished the first checkwrite in September. We have a CSR meeting today to discuss other CSR's.
6.	**Operations Support –** File Maintenance, Security – We have submitted request to EDS Corp. regarding reinstating security id's for our customers without incurring the reinstate fee. We may consider suspending the id as long as an employee is still with an AP and just working in another area and only terminating all access when a employee leaves.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	**Roll Call** (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	**Review August 13th checkwrite results**
3.	**Questions/Comments about upcoming checkwrites,:** August 20 & Sept. 3, 10, 17

Q. Is this the last one for May & June claims?
A.   Yes, timely filing end with the last checkwrite in August

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
4.	**Agenda items** **Approve 7/28 & 8/4 minutes for posting** **Reminder:** Please let us know when you have completed your Attending Provider enrollments so the Division can start entering the Federal I-SATS ID for SA Providers. Completion date we are aiming for is 9/30/04. Thank you to those who have emailed us to let us know you have completed enrolling providers. For those of you still enrolling providers remember to please send an email to Q & A when you finish. Q: How do we find electronic files to send to our providers? A: There are no electronic application forms for provider enrollment Q: ADMRI with rates specific to the client, do we have to assign rates to the provider? A: Yes – Rick will be making up a rate spreadsheet that will make it easier for you to submit provider rates and post rates. Q: Is there a rate form now? A: No Q: When will you have the form? A: We are trying to complete it by 9/30/04. **Child Age Edits –** These did go in 8/20 and an alert was sent out explaining the edits. **Follow Up items from last week's meeting –** We looked into finding an easier way to delete providers you are not actively using but providers are tied to pop groups so there is no easier way to delete them. The electronic matrix has been updated and we're going to send it out to be posted to the IPRS home page. Q: Is there training on how to use the matrix? A: Not at this time but if you need training call Cheryl and she will explain how to use the matrix. We are checking with the Division staff to see if we can/should remove services from the array that do not have rates. When enrolling attending providers that have the same physical address but have different building/units and the unit has their own license number you need to assign each unit their own provider number. **IPRS Questions or Concerns –none** **Tim Sullivan & Christie Harris** – MMIS Updates, Value Options, & ½ vs. 1 visit – Carol is working on ½ versus 1 visit and reviewing Value Options. EOB 7000-The first part of set up did not occur last week, however we plan to do this on Friday and you will see this on September checkwrite. **Medicaid Questions or Concerns- none**
4	**Any other area program questions/comments: none**
5	**DMH and/or EDS Concluding Remarks: N/A**

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI#.						

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						